

Minutes of the Finance Committee

Wednesday, October 16, 2002

Chair Haukohl called the meeting to order at 8:47 a.m.

Present: Supervisors Pat Haukohl (Chair), Genia Bruce, Joe Griffin, and Joe Marchese. Don Broesch arrived at 8:50 a.m. and Jim Behrend arrived at 8:51 a.m. **Absent:** Mike Sonnentag

Also Present : Legislative Policy Advisor Mark Mader, Legislative Policy Advisor Dave Krahn, Budget Manager Keith Swartz, Sheriff's Business Manager Tom Koth, Jail Administrator Mike Giese, Senior Services Director Cathy Bellovary, Senior Financial Analyst Steve Krafcheck, Health & Human Services Committee Chair Ken Herro, Senior Financial Analyst Clara Daniels, Chief of Staff Jeff Landin, and County Board Chair Jim Dwyer.

Approve Minutes of October 2, 2002

MOTION: Marchese moved, second by Griffin to approve the minutes of October 2. Motion carried 4 -0.

Schedule Next Meeting Dates

Friday, October 18, 2002.

Announcements

Haukohl said through November 1, people can purchase Candy Grams to benefit the United Way and the Department of Senior Services.

Read Correspondence

Haukohl highlighted the most recent Executive Committee correspondence list.

Request by Sheriff's Department to Reallocate \$5,000 for Accident Reconstruction Unit

Koth said there are three officers in the department that specialize in accident reconstruction. In recent years, improved technology has been developed to aid in this process. Last year, \$5,000 was put in the training budget for this although at the time they weren't sure exactly what they would and wouldn't need. Staff have determined that a new PC is necessary to run the software and they are asking that the money be reallocated to the correct appropriation area. Griffin and other members expressed an interest in seeing a demonstration of the technology where by Koth agreed.

Broesch arrived at 8:50 a.m.

MOTION: Griffin moved, second by Bruce to approve the Sheriff's Department request to reallocate \$5,000 to purchase a PC for the Accident Reconstruction Unit. Motion carried 5 -0.

Behrend arrived at 8:51 a.m.

Contract procurement Process for Inmate Medical Services

Giese said the contract was awarded to Health Professionals Ltd., the highest rated proposer, for a total two year contract cost of \$1,663,062.16 (\$831,531.08 each year). The first year budgeted amount was \$881,961. A total of 42 RFP's were sent to potential vendors and three were returned for consideration. Giese noted that the chosen vendor, out of Illinois, has been in business for about six years and currently has contracts with several Wisconsin jails. Giese and Haukohl, both of whom were evaluation committee members, said the previous vendor for this service did submit an RFP but their proposal was not as good as the other two.

MOTION: Broesch moved, second by Behrend to approve the contract procurement process for inmate medical services. Motion carried 6 -0.

Ordinance 1570- 077: Department of Senior Services to Accept Increases in 2002 Allocations for Older Americans Act Services

Bellovary discussed the ordinance which involves accepting additional Federal Older Americans Grant funding allocation totaling \$42,157 for 2002. This will provide \$10,000 for additional respite services for approximately 12 older adults, \$3,280 for contracted medication management services for 1 older adult, \$9,307 for promotional items, and \$3,382 for higher estimates of personnel insurance benefit costs and a slight reduction in printing expenditures. Bellovary said \$16,225 will provide \$6,750 for 1,912 additional home delivered meals, \$2,500 for training and extra help and related benefit costs due to the additional meals, as well \$6,000 for driver mileage reimbursement and \$975 for food service meal costs. Staff will be able to provide an estimated 283 additional congregated meals at an estimated cost of \$3.45 per meal to existing clients plus approximately seven new clients.

MOTION: Behrend moved, second by Bruceto approve ordinance 1570 -O-077. Motion carried 6 -0.

Discuss and Consider the 2003 Operating Budget for the Department of Senior Services

Bellovary, Krafcheck, and Herrowere present to discuss the 2003 Department of Senior Services budget as outlined in the budget book. Total all funds, expenditures increased \$239,847 or 8.2% (\$2,921,514 was budgeted for 2002 and \$3,161,361 is being budgeted for 2003). Revenues increased \$188,103 or 11.8% (\$1,591,096 was budgeted for 2002 and \$1,779,199 is being budgeted for 2003). The tax levy increased \$51,744 or 3.9% (\$1,330,418 was budgeted for 2002 and \$1,382,162 is being budgeted for 2003). The position summary showed an overall decrease of 0.03 FTE positions for a total of 23.22 positions being budgeted for 2003.

MOTION: Bruce moved, second by Broesch to tentatively approve the 2003 operating budget for the Department of Senior Services. Motion carried 6 -0.

Discuss and Consider Issues Presented at the October 8th Finance Committee Public Hearing

Haukohl said the four main issues brought up at the public hearing were Moor Downs, jail expansion, consolidated dispatch, and the museum.

Landing gave an update on the City of Waukesha Common Council's decision to not join the consolidated dispatch system. He said much of the information given to the Common Council by other city officials was inaccurate. Landins said, to date, 28 communities have voted to join and 8 have voted not to. Griffin said the Village of Elm Grove was one of the communities who recently voted not to join. They wish to wait and see success before reconsidering to join. Broesch said the Village of Menomonee Falls voted this morning not to join. He was disappointed at their decision and summarized the "no" vote as being due to turf control issues and misguided and misinterpreted information. Landins said this is a tough situation since there are 28 communities that want this. Haukohl stressed that a consolidated dispatch system was not County Executive Dan Finley's idea, which is what the press has been implying. Broesch agreed and said it was the Cooperation Council who brought up the idea long ago and asked Finley and the County to address the issue.

Haukohl referred to the jail expansion and issues brought up by Supervisor Dawn Fanfelle at the public hearing. Fanfelle expressed concerns about the possibility of having too much jail space since we no longer house federal prisoners here, and dollars for staffing. Behrend said he doesn't support moving the jail expansion to different county grounds, as supported by Supervisor Carl Seitz, because he doesn't see the population of prisoners increasing dramatically. He felt it was important to use the "core" we have now and build a new central processing unit that will be good for the next 50 to 100 years which will allow us to save money over time. Marchese felt it was beneficial to start from scratch instead of

continuing to add onto old jails. Behrend felt we needed to go with the original report and that the current proposal is the best one – along term plan which would allow for further expansion. Hauko and Giese agreed.

Giese went on to discuss needs and deficiencies of the current jail including a lack of space for females and providing for those with special needs (e.g., health, AODA, or psychiatric issues). Giese said the Kimmere report addressed and provided solutions to these issues. Hauko said Supervisor Fanfelle's concerns about just adding cells isn't the case – we're rebuilding and restructuring how we deal with prisoners. Giese agreed and said cell numbers are only part of the big picture. Giese added that the current intake area is inadequate and was back when it was designed. This is primarily due to a lack of studies at that time. Referring to Fanfelle's concerns about a averaged daily population, Giese said he doesn't dispute those figures. However, you can't just consider a averaged daily population – you also have to deal with peak populations, along with the "valleys." Mader commented on jail population, including the federal inmates, and he couldn't see either Budget or Sheriff's staff making any decisions affecting the budget that could cause financial or liability disadvantages.

Hauko said Correctional Facility Manager Meg Schnabl appeared at the last Executive Committee meeting and also explained that they need to change accommodations. She also discussed the need for staffing funding. Giese said once the design is done and they continue to look at issues such as traffic patterns and operations, staff can bring forward a more "concrete" report on staffing levels. The staffing plan is very preliminary at this point and it isn't all correctional officers, it's also clerical staff, correctional services assistants, etc. Giese said it's not only based on staff problems they're having now but it's also based on future projections. The projected staffing level doesn't necessarily coincide with the number of inmates but more so it's due to programming and expanded housing. It's more appropriate for inmate management purposes whereby Giese gave examples of such.

With regard to the jail, Dwyer didn't know who else we could bring in at this point, to answer questions and explain the issue, that we haven't had already. Dwyer asked Giese if he had sat down with Supervisor Fanfelle to discuss her concerns and go over figures. Giese said yes he had but he would be willing to do it again. Giese said he and Schnabl would attend the County Board meeting when this issue is taken up and provide whatever information he can. Giese noted that part of this project as a whole comes down to a trust issue in terms of the architects, consultants, and staff and you need to gain a trust in the people you've employed.

Future Agenda Items

- Demonstration on the Accident Reconstruction Technology (Griffin)
- Discuss Federal Proposal to Eliminate Mileage Reimbursement for Volunteers (Griffin)

MOTION: Behrend moved, second by Bruce to adjourn at 12:49 p.m. Motion carried 6 -0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Joseph F. Griffin
Secretary